



[District Academic Senate Website](#)

APPROVED: 12/14

Governing Council Officers 2014-2015

Diana Bennett
President

Douglas Hirzel
Cañada College AS President

David Laderman
College San Mateo AS President

Kate Williams Browne
Skyline College AS President

Teresa Morris
Chair District Curriculum Committee

Anne Nichols
Cañada College AS Vice President

Theresa Martin
College San Mateo AS Vice President

Stephen Fredricks
Skyline College AS Vice President

Joint VP Council and District Academic Senate

Agenda 11/17/14

2:15 pm – 4:15pm

District Board Room

Meetings of Governing Council are open to all members of the campus community.

Item/Topic	Presenter	Time	Details	Action/ Procedure/Discussion/Information
Call to Order	President	1	Time: 2:26 Timekeeper: Theresa Recorder: David	Procedure
Introductions	President	1	Members present: David, Anne, Theresa, Diana, Doug, Teresa, Kate, Steve Members absent: Guests: Gregory Anderson, VPI from Canada Leigh Anne Shaw, Skyline	Procedure
Adoption of Agenda: 11/17/14	President	1	M: Doug S: Theresa Reorder agenda for Leigh Anne AB86 to leave early	Action Approved
Approval of Minutes: 10/13/14	President	1	M: David S: Doug	Action Approved

Approval of Minutes: 09/08/14	President	1	M: Doug S: David	Action Approved
Approval of Minutes: 5/12/14	President	1	M: David S: Doug	Action Approved
Public Comment				
	Public		3 minutes per speaker on Non Agenda Items	Information
Presentations				
				Information
Agenda Items				
Continuing Senate Business				
1990 Local Min Quals		5	<p>Update from Committee Members</p> <ul style="list-style-type: none"> • 1990 Local Min Quals Task Faculty Committee: <ul style="list-style-type: none"> ○ Reading: <ul style="list-style-type: none"> ▪ Cañada <ul style="list-style-type: none"> • Yolanda Valenzuela ▪ CSM <ul style="list-style-type: none"> • Jamie Marron ▪ Skyline <ul style="list-style-type: none"> • Rachel Bell ○ Psychology: <ul style="list-style-type: none"> ▪ Cañada <ul style="list-style-type: none"> • Sondra Saterfield ▪ CSM <ul style="list-style-type: none"> • Jim Clifford ▪ Skyline <ul style="list-style-type: none"> • Jen Merrill <p>NEXT STEPS: Final recommendation to District Senate (Dec 2014)</p> <p>Reading delayed: final rec Dec 8; will send written to</p>	Discussion

			<p>Diana by end of Nov.</p> <p>Psych: David said the task force agreed to remove the local min quals. Adjuncts at CSM and Skyline have been unofficially consulted, and agree. Canada needs to check on full vetting with their adjuncts.</p>	
<p>All Board Polices and Procedures may be found at Regs & Rules SharePoint site</p>				
<p>New Senate Business</p>				
Fall Plenary	Fredricks	10	<p>Fall Plenary Session Overview Resolutions</p> <p>Browne: strong issues before state senate. Good move to have state vice chancellors present. Communication is key, macro (state) and micro (our DAS).</p> <p>Fredricks: good for statewide perspective on local issues. Curious about institutes. Chancellor’s office rep had nice personal touch.</p>	Information /Discussion
Sabbaticals	Hirzel	10	<p>Sabbatical Resolution - Cañada</p> <p>Doug shared the resolves of the resolution; newest version includes different data; trouble getting more detailed data on how many applied and granted (sabbaticals). Diana wants to take this forward as a district issue/resolution. Need to confer with AFT and HR, to have all info necessary. Need to explore “permission” for sabbaticals, from VPI offices. This funding stream should be distinct from the Article 13 fund.</p>	Information /Discussion
Curriculum	Morris	10	<p>Alignment of Curriculum district-wide CID, TMC District Faculty Meeting – Opening Day</p> <p>Flex day feedback: Teresa handed out a draft of a form, for faculty to give feedback on the cross-campus discipline meetings held in August. Diana suggested a question about scheduling and div meeting conflicts. Doug suggested a question on what fac think are appropriate topics. Diana suggested an intro to the form on the why, the purpose and importance of having these meetings. Also more coordination in planning and scheduling, between district and each campus.</p> <p>Teresa also made mention of revisions to the state curriculum handbook.</p>	Information /Discussion

			Curriculum institute: ADT's have tight deadlines, state gives mandate on certain degrees, beyond those volunteered by the colleges.	
Prof Development	Martin	10	<p>AB-2558: Community colleges: faculty and staff development.</p> <p>New bill to support PD. Bill pledges support for PD, but funding, and distribution, unclear. Each college needs an advisory committee to be "in line" for the money, to file a report.</p> <p>Three requirements: 1) Report of PD expenditures for preceding year; 2) an advis comm; 3) a plan for using resources. No money attached to bill.</p> <p>Additional Faculty Funding Sources</p>	Information /Discussion
Baccalaureate Degree	Nichols	10	<p>SB 850: Introduced, Block. Public postsecondary education: community college districts: baccalaureate degree pilot program.</p> <p>Steve: Skyline moving forward on BA for respiratory therapy.</p> <p>Cannot apply for any BA program if a CSU offers one. Question of min quals, and others, remain.</p>	Information /Discussion
AB 86	Shaw	10	<p>AB 86: Adult Education</p> <p>Bill asks CC's and adult schools to restructure adult ed. Need to do it soon to secure continued funding. All three colleges have good relations with adult ed. Other districts not so rosy. For us, strong commitment to strong vision, much faculty involvement and support. Final report due 12/31. Anderson: state work group has been dissolved, reinvented with more voices, more top-down from Sacramento. As a result, another year likely of funding for more planning. CCC's will be fiscal agent. Shaw: AB 86 should be going through district and local senates. Accelsmccd.org</p>	Information /Discussion
Faculty Hiring Handbook	Browne	10	<p>Final DRAFT comments</p> <p>DAS final draft from last term went to HR, for more revisions, then forwarded to VP council. Some questions have come up, e.g., around screening/min qual comms. The policies, procedures and handbook need to be updated, cleaned up and aligned.</p>	Information /Discussion

Equivalency to Min Quals	Laderman	5	BP 3.15 and Procedure 3.15.1 Should be just equiv for min quals. Separate out the FSA procedure. Clarity on “professional achievement”. And also need a clear plan in the policy, for getting discipline experts from each college on a given min qual equiv committee.	Information /Discussion
Study Abroad	Bennett	5	Study Abroad Faculty Advisory Committee No applicant hired; pool will be reopened. Some new funding is available.	Information /Discussion
DEAC/STOT	Bruni	10	DEAC and STOT DEAC meeting set for November flex day. STOT: 27 participants, strong group, enthusiasm. 226 graduates. Question and discussion on the meaning of regular effective instructor initiated contact hours. CSM will be hosting regional online education workshop from ASCCC, March 20.	Information
Data Offices	Browne	10	Resources for Data Offices Basic Skills Report, Equity Report, SSSP report, etc. Email from Leigh Anne: Need for more institutional support and resources for data analysis, for all these new reports we need to file. Also should have new programming support and new, more accessible software. Diana suggests further discussion to draft a resolution requesting what we need. Anderson: first find out what each college PRIE office has.	Information /Discussion
Announcements				
Next DAS Mtg	Dec 2014		December 8th	Information
Adjourn	President	2	M: Doug S: Theresa	Action Approved

